

IDENT	LAB200.011
Type of Document	Policy
Applicability Type	Department-Level
Title of Owner	Network Dir Ops Lab&Path Svcs
Title of Approving Official	Medical Director of Clinical Laboratories
Date Effective	4/1/2017
Date of Next Review	4/1/2017



TITLE: Anonymous Patient Testing

PURPOSE: The laboratories at University of Vermont Medical Center (UVM Medical Center) are committed to serving clients who need anonymous patient testing. Guidelines have been established to create a system through which this type of sample can flow.

POLICY STATEMENT: Provides laboratory staff with the process for the release of results to Health Care Providers, Patients, and Non Health Care Providers

PROCEDURE:

1. The client must complete a UVM Medical Center Laboratory requisition with the following:
 - a. Anonymous Name - 7 characters (To be supplied by client)
 - b. Ordering provider
 - c. Client Location code
 - d. 960 billing number
 - e. Testing needed
2. The anonymous name needs to be determined by the client office. The name is limited to 7 alpha numeric characters. When the result arrives at the client office the correct person can decode the name and forward the result to the provider.
3. This testing must be billed to a 960# which bills the client office. Since this testing is being done anonymously, University of Vermont Medical Center cannot submit a bill to the patient's insurance because the identity of the patient is unknown.
4. The client office will receive a bill for this testing and is responsible for collecting the money from the patient and paying UVM Medical Center for the testing.
5. If the patient is to be drawn in one of the outpatient drawing centers, all appropriate paperwork must accompany the patient, ie. requisitions, consent forms, etc.
6. If some testing will be done anonymously and some done under the patient's name, then 2 requisitions must accompany the sample and/or patient. One will list the testing to be done anonymously and all appropriate information and the other will have the patient's name and billing information.

MONITORING PLAN: N/A

DEFINITIONS: N/A

RELATED POLICIES: N/A

REFERENCES: N/A

Documents Status: **Approved**

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