

UVM HEALTH NETWORK - CHAMPLAIN VALLEY PHYSICIANS HOSPITAL GENERAL MEDICAL EDUCATION

Page 1 of 1

SUBJECT: Designated Institutional Official	
PREPARED BY: Laura McCray	RESPONSIBLE DEPARTMENT: Family Medicine Residency Program
CONTRIBUTING DEPARTMENT(S):	
ADMINISTRATIVE APPROVAL: General Medical Education Committee	POLICY CREATION DATE: 7/21/2014
NEW: X	SUPERSEDES POLICY DATED:
REVISED DATE: 9/4/2025	
REVIEW DATES & INITIALS OF REVIEWER:	
OTHER RELATED POLICIES: (LIST POLICY TITLE & DEPT. IF NOT ADMIN.)	

I. POLICY

Designated Institutional Official (DIO) Designee

II. PURPOSE

The GMEC must appoint a designee when the DIO is absent.

III. PROCEDURE

In instances when an interim DIO is needed, the GMEC must approve via majority vote a designee to act as the interim DIO.

The UVM MC DIO may serve as acting DIO until an interim DIO is appointment by the CVPH GMEC.

IV. REFERENCES

Accreditation Council for Graduate Medical Education, Institutional Requirements

IV. DISTRIBUTION

This policy will be available in Policy Manager for all employees on an as needed basis.

All recipients of this policy must acknowledge their receipt and understanding of the policy by referring to any questions or problems with the policy within ten (10) days of the issue date to their immediate supervisor. If no questions or problems are stated, it will be assumed that the policy has been read and understood.

All questions regarding this policy or its implementation may be referred to your immediate administrative supervisor.