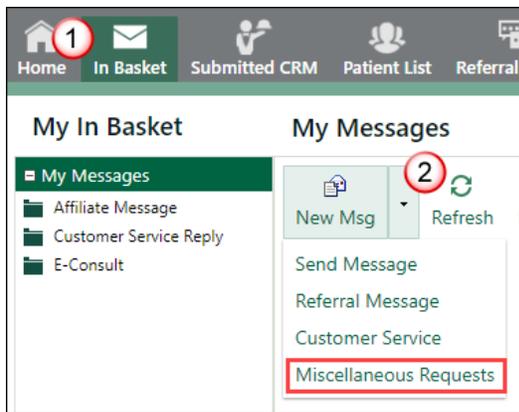


EpicCare Link In Basket Radiology Imaging Requests

This tip sheet outlines the process of submitting a Radiology Imaging request in EpicCare Link to a UVMHN Provider. The request pathway is termed CRM within EpicCare Link which will allow the third-party app, Nuance Powershare, to provide the ability to view, copy and share images for users with In Basket privileges in EpicCare Link.

Submit a CRM Request

1. From the Epic Toolbar, select **In Basket**.
2. Click the drop-down arrow next to **New Msg** and select **Miscellaneous Requests**.



3. Select **EpicCare Link Imaging Request Form** in the Topic field.
 - Notice the additional required fields that cascade for the New Customer Service Request.
4. Choose the associated site from the list of options.
5. Complete all required hard stops **!** in the remainder of the request.
 - There is an option to add additional modalities and body parts as needed in the **Image Request Form** section.
6. Click **Accept**.

New Customer Service Request

3 Topic: EpicCare Link Imaging Request Form

Summary:

Priority: High Routine Low

4 Associated Site: CENTRAL VERMONT MEDICAL CENTER

Imaging Request Form

Please complete the form below to request images for your patient. You will receive an email with a link from Powershare that will provide you with the ability to view, copy, and share these images. By submitting this request, you are agreeing to receive an email from The University of Vermont Health Network with a link to access the requested images. Some images may not be available via Powershare and a phone call will be required to request records. Numbers are as follows: (Alice Hyde Medical Center: (518) 481-2304) (Central Vermont Medical Center: (802) 371-4252) (Champlain Valley Physicians Hospital: (518) 562-7502) (Elizabethtown Community Hospital: (518) 873-3036) (Elizabethtown Community Hospital-Ticonderoga: (518) 585-3758)

5 Patient: Select Patient

Image Request Form

1 From which hospital do you need records? (See comment above if not listed.)

1 Please provide the email address that will be used for Powershare communication: (This should be the requesting provider's email address.)

1 Modality:

Add

1 Body Part:

Add

1 Include records from this date:

1 To this date:

1 Who is the requesting provider? (Please include full name and credentials)

Details

1 Details:

6 Submit Cancel

For EpicCare Link Providers Only

EpicCare Link Support Staff (RNs, Medical Assistants, etc.) can submit an Imaging Request form on behalf of the providers, but they do not have access to the Submitted CRM button in the ECL toolbar to review previously submitted requests. This is a functionality that only the Providers will have access to.

1. To review submitted requests, click **Submitted CRM** in the toolbar.



2. Search the request via the Search fields on the left sidebar or by scrolling through the CRM list in the center screen.

Submitted CRM

Search Results: 10 records, search complete

CRM ID	Source	Subject	Topic	Creation Date	Created By
455	Magcalas, Philip, MD Provider	Assessment, Risk Patient	EpicCare Link Imaging R...	09/06/2024	Magcalas, Philip, MD
454	Magcalas, Philip, MD Provider	Mychart, Carolyn Patient	EpicCare Link Imaging R...	09/06/2024	Magcalas, Philip, MD
447	Magcalas, Philip, MD Provider	Mychart, M Alice Patient	EpicCare Link Imaging R...	08/16/2024	Magcalas, Philip, MD
430	Magcalas, Philip, MD Provider	Mychart, Skye Patient	EpicCare Link Imaging R...	07/16/2024	Magcalas, Philip, MD
429	Magcalas, Philip, MD Provider	Mychart, Skye Patient	EpicCare Link Imaging R...	07/15/2024	Magcalas, Philip, MD
427	Magcalas, Philip, MD Provider	Mychart, Skye Patient	EpicCare Link Imaging R...	07/12/2024	Magcalas, Philip, MD

- To see specific request details, select **Open CRM** in the top-left corner, or single-click the request row. This will open the report at the bottom of the screen.

The screenshot displays the Epic CRM interface. At the top left, there is a button labeled "Open CRM" with a magnifying glass icon. The main area shows a table with columns: CRM ID, Source, Subject, Topic, Creation Date, and Created By. The first row is highlighted in blue and contains the following data: CRM ID 455, Source Magcalas, Philip, MD Provider, Subject Assessment, Risk Patient, Topic EpicCare Link Imaging R..., Creation Date 09/06/2024, and Created By Magcalas, Philip, MD. Below the table, there is a detailed view for CRM # 455. This view includes sections for Patient Information (Patient Name: Assessment, Risk, Gender: Male, DOB: 10/31/2001) and Primary Information (Source: Magcalas, Philip, MD (Provider), Subject: Assessment, Risk (Patient), Topic: EpicCare Link Imaging Request Form). A callout bubble with a red border points to the highlighted row in the table, containing the text: "Single-click the row to open the report at the bottom of the screen."

- Once the imaging request has been reviewed by a member of the Radiology support team, a communication will be sent back to the requesting EpicCare Link user's In Basket. Nuance Powershare will additionally send an email to the provider with instructions on setting up an account and how to access the images.