



EMPIRE STATE UNIVERSITY

AGREEMENT OF UNDERSTANDING BETWEEN THE CHAMPLAIN VALLEY PHYSICIANS HOSPITAL SCHOOL OF RADIOLOGIC TECHNOLOGY AND THE STATE UNIVERSITY OF NEW YORK EMPIRE STATE UNIVERSITY

This Agreement (the "AGREEMENT") is made by and between The State University of New York, by and on behalf of Empire State University ("SUNY EMPIRE"), having its principal place of business located at 2 Union Avenue, Saratoga Springs, New York 12866, and Champlain Valley Physicians Hospital School of Radiologic Technology ("CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY"), having its principal place of business located at 75 Beekman Street, Plattsburgh NY 12901. SUNY EMPIRE and the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY may be referred to collectively as the "Parties" or individually as a "Party."

Introduction

This document establishes an educational AGREEMENT between SUNY EMPIRE and the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY. Through this Agreement, members, employees, retirees of CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY, as well as family members who reside in their households (the "Participants"), are eligible to participate in Empire State University's Corporate and Community Partner Benefits program. Upon admission, eligible Participants will be provided access to credit-based, educational opportunities through the SUNY EMPIRE's physical locations and/or online academic programs.

Whereas, the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY, since 1965, has trained radiographers in delivering exceptional patient care; and image production through positioning of patients, operation of clinical instrumentation, radiation safety, quality control, imaging manipulation and processing; and

Whereas, the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY provides a quality education in the radiographic sciences, utilizing current, progressive, competency-based clinical/didactic methods of instruction to prepare graduates for a professional career as a radiographer and qualify to sit for the American Registry of Radiologic Technologist (A.R.R.T.) examination.; and

Whereas, the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY employs approximately three; and

Whereas, the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY has identified a goal of working with SUNY EMPIRE to provide educational degree options for its participants and employees; and

Whereas, SUNY EMPIRE offers a broad range of educational degree and non-degree options at the undergraduate and graduate levels for full or part-time students; and

Whereas, SUNY EMPIRE has more than 110 flexible degree programs, and offers students a blend of in-person and virtual classes at campuses and learning hubs in every region of the state; and

Whereas, SUNY EMPIRE has programs for military veterans that may award college-level credit for learning gained through military training; and

Whereas, SUNY EMPIRE offers affordable SUNY tuition, high-quality degrees that can be tailored to meet individual education and career goals, extensive academic support, and a flexible educational model that supports the needs of busy adult students; and

Whereas, SUNY EMPIRE can develop educational solutions to meet the specific needs of partner organizations that helps their members and employees to advance their education and careers; and

Whereas, the Parties wish to collaborate to provide eligible Participants an opportunity to continue their higher education pursuits, be eligible to receive partnership benefits, and build upon the training received as a participants or an employee at the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY; and

Whereas, the Parties wish to establish a framework for their mutual understandings and to provide participants an opportunity to join SUNY EMPIRE's "Corporate and Community Partner Benefits" program, with access to credit-based educational opportunities at all of SUNY EMPIRE's physical locations across New York State and online; and

Now therefore, the Parties set forth their mutual understandings and agreements as stated herein.

I. CORPORATE AND COMMUNITY PARTNER BENEFITS PROGRAM

SUNY EMPIRE shall offer all CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY eligible Participants, who matriculate into a SUNY EMPIRE degree program, regardless of program of study, the following Partnership Program benefits:

- Waiver of the \$50 orientation fee
- Provision of a one-time \$100 *Better Together* scholarship for participants enrolled in a degree seeking program at Empire State University

1. Participants must be enrolled past day 28 of the initial term of matriculated enrollment to remain eligible for the scholarship benefit.
2. SUNY EMPIRE will provide the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY with a Partner Code (the "Code"), which may be placed on its intranet pages, disseminated internally by email, or via other modes of distribution that are accessible only to eligible Participants. Participants must enter the Code upon

submission of their online application for admission to receive the benefits. The Code can be obtained from the designated representative(s) at the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY. Please note, for our graduate programs that use GradCAS, there will be an additional prompt when you apply on how to obtain that code.

3. The CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY will provide SUNY EMPIRE with the name of a designated representative who will be responsible for receiving and disseminating the Code, by completing the form attached hereto as Appendix A. The Code shall not be made publicly available.

II. PROFESSIONAL LEARNING EVALUATION (PLE) AND INDIVIDUALIZED PRIOR LEARNING ASSESSMENT (iPLA)

A Professional Learning Evaluation (PLE) is a formal credit recommendation as assessed by Empire State University for college-level learning acquired outside of a college or university through formal and informal training sponsored by various organizations. All PLEs are available to any student matriculated at SUNY EMPIRE, and who have successfully completed the training with official documentation.

1. SUNY EMPIRE and the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY jointly agree to identify areas of training that may be evaluated for college-level credits. SUNY EMPIRE would conduct a Professional Learning Evaluation of the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY's training program(s) to assess the college-level learning provided through the training program, and to determine course names, credit amounts and certificate designations. The CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY agrees to provide SUNY EMPIRE with the information needed to conduct an evaluation. Further, SUNY EMPIRE will conduct any evaluations without cost to the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY.
2. Any PLEs conducted by SUNY EMPIRE will determine the number of college credit(s) that may be awarded for certain training programs. A SUNY EMPIRE matriculated student who presents the necessary official documentation may incorporate the recommended credit(s) into a degree program, subject to any other applicable academic policies.
3. The CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY agrees to notify SUNY EMPIRE if any of its evaluated trainings change after the completion of the PLE so that a re-evaluation can occur, if necessary, to the college credit recommendation.
4. Training courses that may have been professionally evaluated by other organizations, such as the American Council on Education (ACE), or the National College Credit Recommendation Service (NCCRS), SUNY EMPIRE will accept those recommended credits.

5. For Participants who are matriculated in SUNY EMPIRE's undergraduate programs, and who have taken CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY (or other organizational) training courses that have not been professionally evaluated by SUNY EMPIRE or another organization, but include college-level learning, SUNY EMPIRE shall give each Participant an opportunity to pursue credit through the individualized Prior Learning Assessment process (iPLA). This is subject to SUNY EMPIRE's policies, and the process is initiated by each Participant with his/her SUNY EMPIRE faculty mentor upon enrollment.

III. ACADEMIC PROGRAMS

SUNY EMPIRE offers a wide range of undergraduate and graduate level degree and certificate programs. Students may elect to pursue a pre-structured degree or certificate program, or work with a faculty mentor to design an individualized degree concentration. Currently, programs at the undergraduate level are offered across 12 broad areas of study and the School of Nursing and Allied Health. The School for Graduate Studies offers multiple master's degree programs across the areas of business, education, liberal arts, and nursing, as well as 25 advanced-level certificate options.

For a complete list of programs offered by SUNY EMPIRE, please go to <https://www.sunyempire.edu/degrees-programs/>.

IV. PROGRAM AND MUTUAL SUPPORT ACTIVITIES

Information, Marketing and Recruitment

1. SUNY EMPIRE will authorize CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY to feature information about SUNY EMPIRE on its website, intranet, or other internal communication media. CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY will authorize SUNY EMPIRE to feature information about CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY on its website, intranet, or other internal communication media.
2. SUNY EMPIRE can publicly recognize this collaboration with the CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY in a variety of forms, including announcements on SUNY EMPIRE's website, press releases to appropriate media outlets, and events planned upon the Parties' mutual approval. The CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY can publicly recognize this collaboration with SUNY EMPIRE in a variety of forms, including announcements on the CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY's website, press releases to appropriate media outlets, and events planned upon the Parties' mutual approval.

V. TERMS AND CONDITIONS

1. CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY program supports tuition and fees for participants who become matriculated students of SUNY EMPIRE. CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY program will provide participants with information on financial aid in the form of scholarships, grants, loans and work study to assist participants in funding their college expenses for those matriculated in an associate or bachelor's degree program at the university.
2. SUNY EMPIRE will provide students in the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY program, enrolled in an associate or bachelor's degree program at the College, the ability to utilize the College Professional Learning Evaluation for Radiologic Technology towards their degree at the point of successfully completing the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY PROGRAM, but prior to sitting for the ARRT Registry exam.
3. Participants matriculated at SUNY EMPIRE shall be subject to the same rights, responsibilities and to the University policies as any other SUNY EMPIRE student.
4. SUNY EMPIRE academic guidelines and degree requirements are attached hereto as Appendix B. The Parties acknowledge that such guidelines and requirements are subject to change. In the event of material change, SUNY EMPIRE will provide notice to the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY.
5. Each Party will comply with all applicable law, policies and accreditation standards in performing its obligations under this Agreement.
6. The Parties acknowledge that this Agreement is not exclusive to either Party.
7. The Parties acknowledge that this Agreement does not create a partnership as defined by New York Partnership Law, nor is either Party acting as the agent for the other. The Parties agree that each is acting independently of the other, in a cooperative collaboration.
8. The Parties acknowledge that SUNY EMPIRE is bound by the confidentiality and privacy provisions of the Family Educational Rights and Privacy Act of 1974, as amended and may be further amended from time to time ("FERPA"). The Parties further acknowledge that before any information protected by FERPA may be shared by SUNY EMPIRE to the CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY that the Parties may need to execute separate and additional authorizations and/or seek written authorization by the individual student(s).
9. The Parties shall make good faith efforts to amicably resolve any disputes arising under this Agreement.
10. This Agreement shall commence on the date of the last signature of approval on this AGREEMENT, and shall continue for five (5) years. At each one-year anniversary of the Agreement, the Parties shall review this Agreement and its implementation and shall

discuss any amendments or adjustments needed.

11. The Parties agree that their respective trademarks, service marks, and logos are registered trademarks or are owned by the respective Parties (the "Licensed Marks"). Subject to the terms and conditions of this AGREEMENT, each party hereby grants the other party a non-exclusive, non-transferable, non-sublicensable license to use the Licensed Marks only in connection with the purposes identified herein. Such License should not be construed as permission by either Party to use its name or the Licensed Marks for any other purpose. The Parties agree not to use, reproduce, copy or create materials bearing each other's Licensed Marks in a manner unrelated to promotion of the partnership outlined in this AGREEMENT without the prior written approval of the owning party.
12. This Agreement may be terminated by either Party upon 45 calendar days' written notice. Such termination shall not affect Participants' matriculation status in their program of study.
13. Notice to either Party hereunder must be in writing, signed by the Party giving it and shall be served either personally or by certified mail, return receipt requested, or by nationally recognized overnight courier service, with delivery receipt, addressed as follows:

**Empire State University
Office of Partnerships
111 West Avenue
Saratoga Springs, NY 12866**

**CVPH SCHOOL OF RADIOLOGIC TECHNOLOGY
75 Beekman Street
Plattsburgh, NY 12901**

IN WITNESS WHEREOF, the Parties hereto executed this Agreement the day and year written.

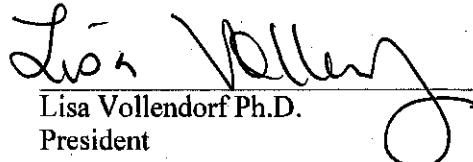
This Agreement may be executed in two or more counterparts, any of which will be deemed an original, and all of which, taken together, will constitute one and the same instrument.

CHAMPLAIN VALLEY PHYSICIANS HOSPITAL SCHOOL OF RADIOLOGY:


Betsy Lombard
Director, CVPH School of Radiologic Technology

8/9/2023
Date

State University of New York - Empire State University


Lisa Vollendorf Ph.D.
President

8/14/23
Date

Nathan Gonyea Digitally signed by Nathan Gonyea
Date: 2023.08.09 15:34:17 -04'00'

Nathan E. Gonyea, Ph.D.
Provost

Date

Appendix A

Empire State University Corporate and Community Partnership Benefits Program Designated Code Manager Notification Form

Through your partnership with Empire State University, your members, employees, retirees and their family members are eligible to participate in the Corporate and Community Partnership Benefits Program.

About the Program Benefits:

Your members, employees, retirees, and their family members are eligible to receive the following partnership benefits:

- Waiver of the \$50 orientation fee at time of submission of the online admissions application (non-matriculated course registrations are ineligible)
- Provision of a one-time \$100 *Better Together* scholarship for participants enrolled in a degree seeking program at Empire State University

Note: students must be enrolled past day 28 of the term to remain eligible for the scholarship.

To receive these benefits, participants seeking degree programs must use the online admissions application to apply, and are required to enter a partnership code. Partnership codes are issued by the University's Office of Partnerships and provided to your organization. The code must be provided by the student at time of admissions application, and cannot be applied at a later date.

Codes must not be made publicly available but may be placed on your organization's intranet, within participant only areas, by internal e-mail communication, and through other modes of distribution accessible to participants only. Please note, for our graduate programs that use GradCAS, there will be an additional prompt when you apply on how to obtain that code.

The University must have on record the name of a representative who will be responsible for providing the code.

Contact information for ORGANIZATION's representative who will distribute the partner code:

Organization:	CVPH School of Radiologic Technology
Name:	Marla Garcia
Title:	Clinical Coordinator
Email:	mgarcia@cvph.org
Telephone:	518-562-7510

Appendix B **Academic Guidelines**

Undergraduate Degrees

At Empire State University, students self-design their associate or bachelor's degree using an Area of Study guideline and the State University of New York and Empire State University degree requirements. Students pursuing a degree at Empire State University through this AGREEMENT will work with an assigned faculty mentor to determine the most appropriate degree for their interests and goals, and to determine how best to apply their advanced standing credits in designing their degree plan. The University recommends that students enroll in "Educational Planning" as one of their first courses to complete the degree program. The degree program must be submitted for faculty review before students enroll in the final 16 credits of their degree.

Empire State University students have the ability to transfer in up to 40 total credits towards an associate degree or 93 total credits (maximum of 79 at the lower-division level) towards a bachelor's degree, including transcript credit, pre-evaluated credit (e.g. ACE, NCCRS) and prior learning assessment as long as those credits fit into an approved degree program. Students must complete a minimum of 24 credits for an associate degree and 31 credits for a bachelor's degree in residence at Empire State University.

Possible sources of additional Advanced Standing Credits:

- Individualized Prior Learning Assessment¹
- Transcript Credit from a Regionally Accredited College or University
- Standardized Exams, such as CLEP or other exams (see website for full list)²
- Military Credit Evaluated by the American Council on Education (ACE)
- Other (see Empire State University website for full list)³

For more information on undergraduate degree programs, please visit:

<https://catalog.esc.edu/undergraduate/areas-study-degrees-certificates/>

¹ Individualized Prior Learning Assessment (iPLA) credit is awarded for verifiable college-level learning acquired through work, life experience, military service, or independent study.

² Standardized Exams, such as CLEP and others: <https://www.sunyempire.edu/degree-planning-academic-review/degree-program/student-degree-planning-guide/standardized-exams/>

³ Other (see Empire State University website for full list): <https://www.sunyempire.edu/degree-planning-academic-review/degree-program/student-degree-planning-guide/current-esc-professional-learning-evaluations/>

Requirements for Empire State University Undergraduate Degree (i, ii, iii)

Degree	Total Credits	Maximum Advanced Standing Credits	Minimum Liberal Arts and Sciences Credits	Minimum SUNY General Education Credits	Minimum Advanced-level Credits in your Concentration	Minimum Advanced-level Credits in your Program	Educational Planning Credits
A.A.	64	40	48	30	-	-	4
A.S.	64	40	32	30	-	-	4
B.A.	124	93	93	30	24	45	4
B.S.	124	93	62	30	24	45	4
B.S. Nursing	124	93	62	30	41	45	4
B.P.S.	124	93	32	30	24	45	4

- i - Area of Study and Concentration guidelines are used to structure the student's individualized degree program curriculum.
- ii - To meet the SUNY General Education policy, every Empire State University undergraduate degree program must have at least 30 credits over seven general education knowledge and skill areas and include the areas of Mathematics and Basic Communication.
- iii - Every student must take 4 credits in Educational Planning at Empire State University.

Graduate Degrees

Graduate degree programs are offered online and some degree programs also require face-to-face activities including regional group meetings or attendance at occasional weekend residencies. For specific requirements and information about each graduate degree program visit:<https://www.sunyempire.edu/graduate-studies/>.

Graduate Nursing Degree: The Master of Science in Nursing Education

The M. S. in Nursing Education is a 42-credit, online program. The degree prepares students to perform the nurse educator role in a clinical setting (such as a staff development department), or as faculty for institutions of higher education. For more information, visit: <https://www.sunyempire.edu/nursingalliedhealth/msn/nursing-education/>.

Attachment A

RESOURCES AND CRITERIA FOR ASSESSMENT AND PROGRAM REVIEW

Radiologic Technology Programs/Licenses (NYS Department of Health, Radiologic Technology Section)

Radiologic Technologist

Start Date: September 1, 2013

Original Evaluation: November 2014

Current Evaluation: July 2021

Re-evaluate: July 2026

Source Titles: Radiologic Technologist (ESC PLE)

I. Overview:

This PLE is intended only for student who received their **radiologic technology** training through a hospital-based program. Students who received their training through a community college should transfer their learning using their community college transcript(s).

In 2014, Empire State University evaluated the Joint Review Committee on Education in **Radiologic Technology** (JRCERT) curriculum for **radiological technologists**.

The Joint Review Committee on Education in **Radiologic Technology** is an accrediting body for educational programs in radiography and other medical technologies nation-wide. These programs are housed in institutionally accredited, degree granting institutions and hospitals/medical centers that are either degree granting or award certificates. The NYS Department of Health uses JRCERT accreditation as its standard for approval of **Radiologic Technology** programs.

In the past seven years since the original review was completed, Empire State University has increased the number of professional evaluations in the allied health field. The JRCERT curriculum is the primary credential for professionals in the **radiologic technology** field.

Hospital programs that teach **radiologic** technologists must meet the curricular guidelines set by the American Society of **Radiologic** Technologists (ASRT), and they must demonstrate that they are meeting those guidelines through a review process developed and overseen by JRCERT.

II. Credit Recommendations vary based on student matriculation term:

a. Credit recommendation for students matriculated **Summer 2022 and after:**

Title	Credit	Liberal	Gen Ed	Notes
Intro to Radiologic Science & Health Care	3	Non		
Ethics & Law in the Radiologic Sciences	2	Liberal		
Human Anatomy & Physiology I & II	8	Liberal	Natural Science	
Imaging Equipment	4	Non		
Radiation Production & Characteristics	4	Non		
Principles of Exposure & Image Production	4	Non		
Digital Image Acquisition & Display	2	Non		
Image Analysis	4	Non		Often infused in curriculum
Radiation Biology	3	Liberal		
Radiation Protection	3	Non		
Patient Care in Radiologic Sciences	4	Non		Combines Pharmacology & Venipuncture
Radiographic Procedures I-IV	12	Non		
Radiographic Pathology	2	Non		
Understanding the Profession: Radiologic Technology	2	Non	Educational Planning	From 2013 – combined clinical practice and Introduction to Radiologic Science and Health Care
Total	57			
Total Introductory Credits	57			
Total Advanced Credits	0			
Total Liberal Credits	13			
Total Non-Liberal Credits	44			
Total General Education Credits	8			
Total Educational Planning Credits	2			
Total Credits	57			

b. Credit recommendation for students matriculated Spring 2022 and earlier:

	CREDIT	LEVEL	LIBERAL/ NON-LIBERAL	DEGREE REQUIREMENT SATISFIED
*Ethics and Law in the Radiological Sciences	4	Introductory	Liberal	General Education Humanities (7F)
*Human Structure and Function I	4	Introductory	Liberal	General Education Natural Sciences (2F)
*Human Structure and Function II	4	Introductory	Liberal	General Education Natural Sciences (2F)
Imaging Equipment	5	Introductory	Non-Liberal	n/a
Quality Control	2	Introductory	Non-Liberal	n/a
Foundations in Radiologic Technology I	4	Introductory	Non-Liberal	n/a
Foundations in Radiologic Technology II	4	Introductory	Non-Liberal	n/a
Image Production and Evaluation I	6	Introductory	Non-Liberal	n/a
Image Production and Evaluation II	6	Introductory	Non-Liberal	n/a
*Radiation Biology	2	Introductory	Liberal	n/a
Radiation Production and Protection	4	Introductory	Non-Liberal	n/a
Radiographic Procedures I	4	Introductory	Non-Liberal	n/a
+Radiographic Procedures II	4	Advanced	Non-Liberal	n/a
Radiographic Pathology	2	Introductory	Non-Liberal	n/a
Understanding the Profession: Radiologic Technology	2	Introductory	Non-Liberal	Educational Planning
Total Introductory Credits	53			
Total Advanced Credits	4			
Total Liberal Credits	14			
Total Non-Liberal Credits	43			
Total General Education Credits	12			
Total Credits	57			

III. Verification Procedures:

Students seeking to use this credit must possess current certification in **Radiologic Technology** or evidence of having graduated from a JRCERT-accredited institution where they began study after September 1, 2013.

Certification can be verified through ARRT. <https://www.arrt.org/pages/verify-credentials>

Students without current certification, but who meet the criteria listed above, should submit official transcripts from the institution where they received training.

For more information about this PLE, please contact the Office of the Registrar with questions (registrarsoffice@esc.edu).

Note: Additional credits are available for students with additional certification through ARRT in CT and mammography. See R&C 632 and 633.

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Appendix C
Partnership contact information

The contact person listed below is responsible for the administration of the partnership program at their respective organization:

<u>To SUNY EMPIRE</u>	<u>To: CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY</u>
Director of Corporate and Community Partnerships	Director, CVPN School of Radiologic Technology
Office of Partnerships	
Empire State University	CVPN Medical Center
111 West Avenue	75 Beekman Street
Saratoga Springs, NY 12866	Plattsburgh, NY 12901
Partners@SUNYEmpire.edu	betsyxray@cvph.org

The press contact person is listed below for each respective organization:

<u>To SUNY EMPIRE</u>	<u>To CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY</u>
Director of Communications	Public Relations and Marketing
Empire State University	CVPN Medical Center
2 Union Avenue	75 Beekman Street
Saratoga Springs, NY 12866	Plattsburgh, NY 12901
	cvphmarcom@cvph.org

The human resources contact person for CVPN SCHOOL OF RADIOLOGIC TECHNOLOGY:

Thomas Gosrich, AVP Human Resources
CVPN Medical Center
75 Beekman Street
Plattsburgh, NY 12901
tgosrich@cvph.org
(518) 314-3551